

SUBJECT:	DEMOCRATIC & ELECTORAL SERVICES SHARED SERVICE REVIEW
REPORT OF:	<i>Portfolio Holder for Support Services – Councillor Mike Stannard</i>
RESPONSIBLE OFFICER	<i>Head of Legal & Democratic Services</i>
REPORT AUTHOR	<i>Joanna Swift, jswift@chiltern.gov.uk</i>
WARD/S AFFECTED	<i>Not applicable</i>

1. Purpose of Report

To consider the recommendations arising from the Democratic & Electoral services shared service review.

RECOMMENDATIONS

- 1. That the case for a Shared Democratic & Electoral Service is proven, and that both Councils should proceed to establish a Shared Democratic & Electoral Service.**
- 2. That subject to consultation with staff and a formal agreement between the Councils, the services of staff in Chiltern District Council's Democratic and Electoral Service be put at the disposal of South Bucks District Council under Section 113 of the Local Government Act 1972 so they can work across the two local authority areas.**
- 3. That the Acting Chief Executive in consultation with the Cabinet Leader and the Head of Legal and Democratic Services be authorised to finalise the terms of any legal documentation required to give effect to recommendation 2 above.**

2. Content of Report

At a meeting on 2 August 2016, the Chiltern and South Bucks Joint Committee considered the Business Case for the Democratic & Electoral shared service. The Business Case is attached as a Private Appendix.

The Joint Committee endorsed all of the recommendations in the report.

Following legal advice and in order to be consistent with the previous approach used for shared service reviews, Full Council are asked to formally adopt the recommendations shown above.

3. Links to Council Policy Objectives

The efficient implementation of joint services reviews is linked to the Council's Key Aims and Objectives.

Background Papers:	None, other than those referred to in this report.
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